



Thursday, November 30, 2017
Ottawa Marriott
100 Kent Street, Ottawa, ON K1P 5R7

IME BOOTCAMP



Presented by CSME

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OVERVIEW: This interactive workshop is aimed to introduce health care professionals to the practice of independent medical evaluations, however has also proven extremely valuable for clinicians of all levels of experience who wish to enhance their confidence and skill set in this area of practice. The workshop follows each of the stages necessary to conduct IME's from receiving a referral to the completion of the report and billing. Participants will be provided with checklists and report outline samples along with opportunities to interact with the faculty. **Participants will be provided with checklists and report outline samples along with much opportunity to interact with the faculty.**

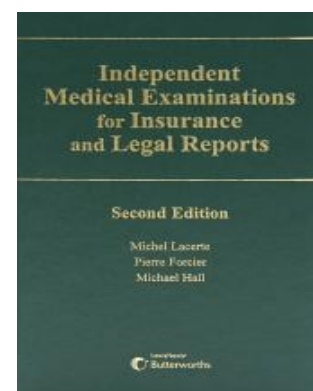
LEARNING OBJECTIVES

- To learn the critical steps within in the IME administrative process
- To conduct an IME using evidence-based best practices
- To identify and apply relevant legal tests when formulating medicolegal opinions
- To be aware of the importance of causal analysis in regards to liability
- To prepare a quality medicolegal report that will stand the course of legal proceedings
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SCHEDULE AT A GLANCE

7:30 am	REGISTRATION & BREAKFAST
8:00 am	WELCOME & OPENING REMARKS
8:05 am	Section 1. Introduction to Basic Concepts and the IME Process
8:55 am	Section 2. Referral, Mandate, Contract and Legal Framework
9:35 am	Section 3. IME Administrative Aspects and Documentation Review
10:15 am	MORNING NETWORKING / COFFEE BREAK
10:30 am	Section 4. Health Claim Statement, Specialized Inquiry
11:10 am	Section 5. Informed Consent and the Regulatory Frameworks
11:50 am	INTERACTIVE DISCUSSION
12:05 pm	LUNCH / NETWORKING
1:05 pm	Section 6. History Taking, Functional and Psychosocial Inquiry
1:45 pm	Section 7. Observation, Physical Examination and Current Mental Status Examination
2:25 pm	Section 8. Data Analysis, Opinion Formulation and Causal Analysis
3:05 pm	AFTERNOON NETWORKING / COFFEE BREAK
3:20 pm	Section 9. Medicolegal Report Writing, Format, Style, Bias and Tone
4:00 pm	Section 10. Industry and Evidence-Based Best Practices
4:40 pm	INTERACTIVE DISCUSSION
4:55 pm	CONCLUSION / SUBMISSION OF EVALUATION FORMS

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The Canadian Society of Medical Evaluators (CSME) is the leading national organization of professionals involved in independent medicolegal and clinic legal evaluations using evidence-based medicine, best clinical practices and practice guidelines. In addition to providing outstanding educational programming, CSME provides a forum for the sharing of knowledge, experience and innovation amongst Canadian clinician evaluators.

CSME's Key Role:

- **KNOWLEDGE and EXPERTISE:** Provide a forum for sharing knowledge, experience and ideas amongst Canadian medical evaluators. Assist physicians who wish to develop the skills and expertise necessary to provide professional quality medico-legal services. Advise the medical profession at large, as well as other professions, organizations and government agencies, on all matters regarding medical evaluations;
- **EDUCATION:** Provide education regarding third party independent evaluations through seminars, workshops and podcasts;
- **STANDARDS:** Unite into a single organization all Canadian practitioners who are committed to the highest possible professional standards in the performance of third party medical evaluations. Advance the interests of members by developing and publishing appropriate standards, guidelines and positions related to practical, professional, ethical medico-legal work;
- **ADVOCACY:** Be available as an expert body for consultation by other organizations and government agencies on all matters concerning medical evaluations in Canada;
- **REFERRALS:** Assist the legal profession and insurance industry in locating physicians with suitable expertise, who are regionally available and interested in offering their services;
- **NETWORKING & COMMUNICATIONS:** Provide an opportunity to meet colleagues and share best practices. Communicate newsworthy information to members from across the country from newsletters and the CSME website.

The Society has **3** categories of membership

1. **CLINICIAN MEMBER:** a clinician and regulated health professional who is actively engaged in the independent assessment of health and function as these relate to impairment and disability. Members in good standing may vote at all meetings.
2. **ASSOCIATE MEMBER:** an individual with an interest in the independent assessment of health and function as these relate to impairment and disability. Associate Members in good standing may vote at all meetings.
3. **EMERITUS MEMBER:** individuals who are members in good standing who provide proof of retirement acceptable to the Membership Committee. Such members shall be entitled to pay 50% of dues and maintain their member status within CSME, including all rights attached thereto.

Upon admission to the *Canadian Society of Medical Evaluator*, the applicant will receive:

- Have your name listed on the CSME Directory (on the website) for those seeking expertise;
- Membership pricing for all CSME seminars, conferences and other activities;
- Access to Members-Only area of the CSME website;
- Publication of the *Evaluator*—CSME's Official e-Newsletter;
- Ability to use the CSME logo, publicly convey their affiliation with CSME;
- Full voting rights at all meetings.

To register please fax your completed registration form to 416 495 8723. You can also register by calling our office and speak with Cristina at 416 487 4040 | 888 672 9999

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CANCELLATION POLICY: Substitution of registrants is permitted at anytime. A full refund will be issued for cancellations received in writing 10 business days prior to the start of the program. Any cancellations received after 5 days prior will be less 25%. No refunds on the date of the programs.